

This document has been prepared to provide advice to postgraduate students travelling internationally, whether that be to or from New Zealand. It provides information about safe travel practices and travel insurance. If you have any questions, please contact a member of UC's Risk and Insurance Team at travelinsurance@canterbury.ac.nz.

Extramural Study Application

If you are a doctoral student wanting to study or conduct research outside of Christchurch then you must complete an [_____](#). When completing the application, you will be asked to consider potential travel risks such as human induced risks (e.g., civil unrest or war), natural hazards or risks relating to any high-risk activities you may engage in whilst away from Christchurch. If you will be undertaking any field activities, then you will also need to complete additional health and safety documentation.

The Extramural Study application must be completed in full and signed off by your senior supervisor, Head of School/Department (or nominee) and the Dean of Postgraduate Research.

Travel to High/Extreme Risk Destinations

UC does not encourage travel to high/extreme risk destinations. Such travel requires approval from your Head of Department/School and the Executive Dean of your Faculty prior to travel being arranged.

The Ministry of Foreign Affairs and Trade identifies high and extreme risk destinations on the [SafeTravel website](#). The SafeTravel website uses the following language to describe its travel advisory levels.

not travel (equivalent to Extreme Risk) / Level 4

travelling to a high/extreme risk destination, please contact the Risk and Insurance Team for advice and to copy of the High Extreme Risk Insurance Application form.

the country is listed as a Level 3 or Level 4 country and you are returning home for study/research purposes

Travel Insurance

Postgraduate Students travelling overseas from New Zealand

Postgraduate students are unable to access the staff intranet, so information about how to arrange travel insurance via the Allianz Insurance Portal can be found below.

When on University business, up to two personal/leisure days may be included as part of the corporate travel insurance booking, at no cost to you. If the trip includes three or more personal/leisure days, then you will need to pay the cost for all the leisure component of your trip. The cost of leisure insurance is \$6.95 per day, and you will need a credit or debit card to make payment.

Arranging Travel Insurance with another travel insurance provider:

If you are not eligible to arrange travel insurance with Chubb, UC has prepared a document which recommends the

Healix Travel Oracle App

UC travellers are encouraged to use the Healix Travel Oracle app, when travelling

Appendix A:

Travel Insurance Recommended Minimum requirements*

f Unlimited cover

